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SUMMARY

Microsoft 365 consultant & engineer with 15+ years of experience delivering secure cloud adoption, tenant migrations, endpoint hardening, and enterprise collaboration at scale. Deep expertise across Microsoft 365 (Exchange, Teams, SharePoint, Intune, Entra ID, Purview, Defender) with a proven track record of raising security posture and improving productivity. Skilled in Copilot deployments, automation, compliance initiatives, and JIRA integrations for project tracking and workflow optimization. Recognized for driving seamless migrations, governance, and measurable business impact for enterprise clients.

CURRENT CERTIFICATIONS & CREDENTIALS

- Microsoft 365 Certified: Administrator Expert ([Exam: MS-102, Issued: 8/2024, Expires: 11/2026](#))
- Microsoft 365 Certified: Teams Administrator Associate ([Exam: MS-700, Issued: 1/2024, Expires: 1/2027](#))
- Microsoft 365 Certified: Endpoint Administrator Associate ([Exam: MD-102, Issued: 11/2024, Expires: 11/2026](#))
- Microsoft Certified: Identity & Access Administrator Associate ([Exam: SC-300, Issued: 4/2024, Expires: 4/2027](#))
- Microsoft 365 Certified: Copilot and Agent Administrator Fundamentals ([Exam: AB-900, Issued: 1/2026, No Expiration](#))
- Microsoft Certified: Azure Fundamentals ([Exam: AZ-900, Issued: 1/2026, No Expiration](#))
- Microsoft Certified: AI Business Professional ([Exam: AB-730, Issued: 2/2026, No Expiration](#))
- Microsoft Certified: AI Transformation Leader ([Exam: AB-731, Issued: 3/2026, No Expiration](#))
- Microsoft Applied Skills Assessment: Prepare security & compliance to support Microsoft 365 Copilot ([Passed 8/2025](#))
- Microsoft Applied Skills Assessment: Implement information protection and data loss prevention by using Microsoft Purview ([Passed 11/2025](#))
- Microsoft Applied Skills Assessment: Implement retention, eDiscovery, & Communication Compliance in Microsoft Purview ([Passed 11/2025](#))

CORE HIGHLIGHTS

- Delivered Microsoft 365 cloud solutions across identity, security, and collaboration platforms.
- Led migrations and onboarding projects for Exchange, Teams, SharePoint, and Intune
- Automated administration tasks and compliance reporting with advanced PowerShell scripting
- Integrated Microsoft 365 with JIRA to streamline project tracking and collaboration.
- Supported security & compliance initiatives including DLP, Purview, MFA, and Conditional Access
- Experienced with Copilot deployments and earned Microsoft Applied Skills in Preparing & Securing M365 Environments for Copilot

DELIVERY & CLOUD TRANSFORMATION

- 15+ years leading enterprise IT and Microsoft 365 programs, specializing in migrations, onboarding, and cloud adoption.
- Expertise across Microsoft 365, Entra ID, Intune, SharePoint, Exchange Online, and Teams.
- Led tenant-to-tenant, hybrid AD, Google Workspace, and legacy system migrations with minimal downtime.

SECURITY & COMPLIANCE

- Implemented DLP, Purview, retention policies, sensitivity labels, and Zero Trust frameworks.
- Experience with Defender Suite, compliance controls, and regulatory alignment (HIPAA, ITAR, CMMC).
- Applied Skills Certified: Prepare security & compliance to support M365 Copilot
- Applied Skills Certified: Implement information protection & data loss prevention using Purview.
- Applied Skills Certified: Implement retention, eDiscovery, & Communication Compliance in Purview

AUTOMATION & ENGINEERING

- Designed and deployed automation with PowerShell, Power Automate, and JIRA integrations.
- Built apps and Power Automate workflows for onboarding, license provisioning, reporting, and automatic templated document flows.
- Hands-on with Intune Autopilot, device compliance, application deployment, and patch management.

COPILOT DEPLOYMENT

- Microsoft Certified in Copilot & Agent Administrator Fundamentals, and as an AI Business Professional & AI Transformation Leader demonstrating knowledge in Administration, Business Use, & Identifying Business use for AI Technology in M365 & Azure Foundry
- Configured and rolled out Microsoft 365 Copilot across enterprise environments.
- Integrated Copilot with Word, Excel, Outlook, Teams, and SharePoint to boost productivity.
- Ensured secure adoption by aligning Copilot deployments with Purview and Conditional Access.

RECENT IMPACT

- Rolled out Microsoft 365 Copilot deployments across enterprise environments, ensuring secure adoption with Purview and Conditional Access.
- Performing Microsoft Tenant Migrations from Commercial to GCC-High for Compliance. Google Workspace to Microsoft 365 Migrations for Mergers and Acquisitions. Intune Autopilot Deployments. Conducting Tenant Security Reviews for Financial Institutions.
- Strengthened security posture by implementing DLP, retention labels, Defender XDR, and Zero Trust frameworks.
- Delivered automation with PowerShell and Power Automate, streamlining onboarding, license management, and compliance reporting.
- Consistently recognized for driving productivity, compliance, and scalability with Teams (including voice), Intune device compliance, and advanced Purview governance.

EXPERIENCE

Network Coverage | Remote (Dublin, OH WFH)

Microsoft 365 Cloud Engineer — November 2025 – Current

Key Responsibilities & Impact:

- Leading Microsoft 365 & MDM Migration Projects including: Leading M365 Tenant Migrations for Mergers & Acquisitions, M365 Commercial to GCC-High Migrations for Compliance, Cloud Native Intune/Autopilot Deployments, JAMF MDM Enrollment Migrations.
- Migrate and Develop Power Automate Flows to replace Legacy CRM integrations for Inbound Email Processing Incompatible with GCC-High Environments. Assist in updating Legacy CRM Code with Copilot Help converting Outbound Email functions from Modern SMTP Auth to full REST API as well as Graph Polling & Processing of Files Generated by Inbound Automations.
- Leading M365 Tenant Security Reviews for Financial Institutions.
- Developed the Initial Processes for Deploying App Control for Business in an IME Only Configuration for Clients, replacing previous 3rd party tools.
- Earned the Following Microsoft Certifications: 1) AB-900 Copilot & Agent Administrator Fundamentals, 2) AZ-900 Azure Fundamentals, 3) AB-730 AI Business Professional, 4) AB-731 AI Transformation Leader
- Passed the Microsoft Applied Skills Assessments on Microsoft Purview: Information Protection, Data Loss Prevention, Retention, eDiscovery, & Communications Compliance.
- Developed and Deployed Custom & SharePoint Copilot Agents based on a Company Knowledgebase

2W Technologies, Inc. | Remote (Dublin, OH WFH)

Modern Work Engineer — Dec 2023 – Sep 2025

Key Responsibilities & Impact:

- Delivered successful migrations and onboarding projects to Microsoft Modern Work Stack: Exchange Online, SharePoint Online, Teams, Entra ID, Intune, Purview Compliance, Defender for Business/Endpoint/Office 365, and Microsoft Copilot in hybrid and cloud environments.
- Implemented full initial baseline & custom configurations for Commercial and GCC/GCC-High tenants.
- Led identity/security projects hybridizing and onboarding networks to Intune & Defender XDR (Defender for Office 365, Defender for Endpoint, Defender for Identity).
- Ongoing Defender XDR Secure Score Remediations with MSSP Clients reaching up to 87% without interruptions.
- Directed migrations from 3rd Party Platforms such as Google Workspace and JAMF MDM to M365/Exchange/SharePoint/Intune, improving collaboration, & device and app management.
- Deployed Intune AutoPilot device provisioning in both hybrid joined and cloud native environments and packaged apps for automated rollout.
- Configured Azure Resources for Onboarding and configuring Onprem Servers to Azure Arc Monitoring and Defender for Servers Deployment and Protection

- Documented Standards and Worked with Enterprise clients on the Deployment of Copilot for Microsoft 365
- Documented and Implemented Standards for Conditional Access Enforcement of MFA on all clients onboard including E5 Policies for Risky Users and Sign In Risk
- Configured Advanced Identity Settings such as Privileged Identity Management for Just in Time Administrative Roles and Groups.
- Configured Tenant Data Retention Policies, & Setup Email Auto-Archiving Policies, plus Published Sensitivity Labels, & Configured Data Loss Prevention Policies in Purview Compliance
- Earned 4 Microsoft Certifications by Passing Exams: MS-700 (Teams Admin), SC-300 (Identity & Access Admin), MS-102 (M365 Admin Expert), MD-102 (Endpoint Admin)

King Concrete Design Impressions | Columbus, OH (1099 Contract)

Microsoft 365 & Systems Administrator — Jan 2024 – Current (As Needed)

Key Responsibilities & Impact:

- Conducted migrations: Exchange Online, SharePoint Online, and OneDrive, consolidating all prior file servers to cloud native systems.
- Configured Native Entra join and Intune enrollment for new endpoints; enforced Defender for Endpoint policies.
- Installed & managed Meraki Go firewall & Wi-Fi; migrated DNS, domain registration, and corporate websites.
- Designed and deployed automation with Microsoft Forms + Power Automate, streamlining business processes.
- Performed Secure Score remediation with Defender XDR, strengthening compliance and risk posture. Maintaining the Defender XDR Score at around 85%
- Licensed, Configured, and Deployed Intune Remote Assistance add on for Secure Ongoing Support as needed.
- Ongoing Support Limited to Onboardings and Occasional Troubleshooting. Minimal Hours Consumed in the past 18 Months.

Maven, LLC | Columbus, OH (Hybrid/Remote)

Sr. Systems Administrator, Modern Work & CRM — Mar 2022 – Dec 2023

Key Responsibilities & Impact:

- Served as Maven's technical lead for a tenant-tenant divestiture migration project (120 users of 1500), ensuring smooth M365 separations and transitions.
- Directed the Technical implementation of Dynamics 365 ATS & Sales CRM. Including setting up Visualized Reporting for Sales Forecasting, configuring new table columns & modifying forms, setting up business process rules & automation. Setup API Integration for Access by an Automated Agent.
- Led the corporate I.T. rollout of a new headquarters. Including Dual ISP (Fiber/Coax) Cisco Meraki Firewall & Wireless Access Points, Ubiquiti Switches, & Network Printing. Deployed Company Wide Desktop Workstations Kits with Power Protection, Docking Stations, Monitors & Accessories for Windows and macOS for all employees.

- Developed and validated a SharePoint / PowerApps / Power Automate system for Onboarding new hires Including Approval Flows, User Creation, Automated Group Assignments and Licensing, & Emailing of Onboarding information & documentation.
- Built an integrated & automated Microsoft 365 corporate store management portal leveraging SharePoint, Exchange, Lists, Planner, PowerApps, & Power Automate for a Retail Jeweler.
- Integrated Microsoft 365 with JIRA to streamline project tracking, improve collaboration, and enhance workflow visibility.
- Led the Rollout of Intune MDM for Employee Devices including Windows, macOS, Android, & iOS.
- Consulted with a Local Transit Authority and Provided a 3 Year Road Map for Technology Improvement after a Discovery Period (vCIO Engagement).
- Earned Microsoft Certification: Dynamics 365 CRM Fundamentals ([Exam MB-910, Retired 1/2026](#)).

Avon Contract Automation | Miami, FL (Remote Contract)

Microsoft 365 Administrator — Jan 2022 – Current (As Needed)

Key Responsibilities & Impact:

- Delivered Microsoft 365 tenant setup and administration for HIPAA-compliant startup (legal & medical services).
- Configured tenant security: Exchange Online, SharePoint, OneDrive, and Teams; enabled secure SSO with Entra ID.
- Deployed NetDocuments repository integration, automated compliance workflows, and strengthened system access controls.
- Created I.T. Glue documentation and knowledge base for ongoing tenant support.
- Assisting in Development of Application Design to Enact the new System and Method as required by 2023 Tort Reform Laws in Florida.

Cloud Cover, LLC | Worthington, OH

Consultant & Systems Engineer – Level 3 Support — Jun 2018 – Sep 2021

Key Responsibilities & Impact:

- Oversaw end-to-end projects from scoping through deployment: Office 365 migrations, Exchange cutovers, tenant separations.
- Delivered hybrid migrations using both native third-party tools (BitTitan); applied advanced M365 security (MFA, Defender for 365, cloud app security).
- Installed and managed SEIM tools (Perch Security/Connectwise); integrated sensors for proactive security monitoring.
- Supported hybrid environments: Cisco Meraki, WatchGuard, Ubiquiti firewalls, Dell servers, wireless access points.
- Provided NAS/SAN administration (Synology, iSCSI) and backup/replication (Veeam).
- Deployed Star2Star hybrid VoIP systems and other Cloud VoIP Systems.

InfoGuard, LLC (Merged with Cloud Cover in 2018) | Columbus, OH
Senior Consultant & Systems Engineer — Jan 2009 – Jun 2018

Key Responsibilities & Impact:

- Provided full lifecycle consulting for SMB networks (2–150 seats) across multi-site environments.
- Designed and implemented O365 migrations: email systems to Microsoft Online, SSO/AAD, firewalls, servers, wireless access.
- Delivered end-to-end I.T. solutions: ISPs, domain infrastructure, printers, workstations, and ongoing support.

TECHNOLOGY SKILLSET OVERVIEW

- Microsoft 365: Copilot, Teams, SharePoint, OneDrive, Exchange Online
- Intune: Endpoint Security, MDM/MAM, Autopilot, Defender for Endpoint
- Entra ID: Identity & Access, Conditional Access, MFA, SSO, Privileged Identity Management
- Microsoft Purview: DLP, Retention, Sensitivity Labels, Governance & Compliance
- Defender XDR Suite: Endpoint, Cloud Apps, Email & Collaboration Security, Identity
- Power Platform: Power Automate, Power Apps
- JIRA: Integrations for Project Tracking, Workflow Automation, & Collaboration
- Security & Compliance: Zero Trust, SIEM, Audit Readiness
- Scripting & Automation: PowerShell, Graph API, Workflow Orchestration
- Cloud Infrastructure: Azure & Azure Government Resource Configuration
- Windows Infrastructure: Windows Server, Hyper-V Virtualization & Replication, Active Directory, Group Policy, DNS, File & Printer Services.
- Systems Infrastructure: Cisco Meraki & Ubiquiti Network Equipment, Firewall & Network Administration, Wireless Access, VPNs. APC Cloud Monitored Power Protection
- Backup & Disaster Recovery: Veeam Backup & Replication, Synology NAS Administration & iSCSI Configurations. Axcient360 Cloud Solutions for M365
- VoIP Systems: Hybrid & Cloud Native - Teams Voice, Star2Star (now Sangoma), & White Label Systems.